



**MINUTES OF THE REGULAR MEETING
WEDNESDAY, DECEMBER 21, 2022**

The LifeWays Board of Directors met in regular session in the Board Room at the LifeWays Building, 1200 N West Avenue, Michigan on Wednesday, December 21, 2022.

BOARD MEMBERS PRESENT: Bruce Caswell (Chair), John Clark (Vice Chair), Carl Rice, Jr. (Treasurer), Bradley Bohner, Melissa Callison via Zoom, Jeffrey Peterson, Kathleen Schmitt via Zoom, Ray Snell, Mark Wiley, Edward Woods

BOARD MEMBERS ABSENT: Christine Carlson (Secretary), Earl Poleski

STAFF MEMBERS PRESENT: Maribeth Leonard (Chief Executive Officer), Kenneth Berger, Latrelle Burk, Karen Cascaddan, Shannan Clevenger, Michael Cupp, Tyler Friend, Ashlee Griffes, Tenicia Hoaglin, Jon Johnston, Alexis Shapiro, Joshua Williams

OTHERS PRESENT:

CALL TO ORDER

Chair Caswell called the Board Meeting to order at 7:00 p.m.

INVOCATION AND PLEDGE OF ALLEGIANCE

The Invocation was presented by Melissa Callison followed by a recitation of the Pledge of Allegiance to the American Flag by audience and Board members.

RECORDING OF ATTENDANCE

The presence of all attending this meeting was recorded (note: Board Members Callison and Schmitt were noted as present; however, due to Open Meetings Act restrictions, they were not eligible to vote on action items).

APPROVAL OF BOARD AGENDA

LW 22-23-005 - Approval of Agenda of the December 21, 2022, Regular Business Meeting

**MOTION BY JEFFREY PETERSON, SUPPORTED BY JOHN CLARK, FOR APPROVAL OF THE AGENDA OF THE DECEMBER 21, 2022, REGULAR BUSINESS MEETING, AS PRESENTED.
MOTION CARRIED: 8-0**

APPROVAL OF BOARD MINUTES

LW 22-23-006 - Approval of the Minutes of the Regular Business Meeting held on November 16, 2022

MOTION BY BRADLEY BOHNER, SUPPORTED BY JEFFREY PETERSON, FOR APPROVAL OF THE MINUTES OF THE REGULAR BUSINESS MEETING HELD ON NOVEMBER 16, 2022, AS PRESENTED. MOTION CARRIED: 8-0

CEO COMMUNICATIONS

Maribeth Leonard, Chief Executive Officer, briefly highlighted the communications provided in the Board Folder.

(A copy of the Board Folder contents can be found in the Supplemental Minutes portion of the Board Minutes Book.)

PUBLIC COMMENT

There were no public comments.

SPECIAL ORDER TOPIC: POWER BI PRESENTATION, JOSHUA WILLIAMS, DIRECTOR, QUALITY MANAGEMENT

Mr. Williams provided an overview of Microsoft Power BI for the Board.

APPROVAL OF CONSENT AGENDA

LW 22-23-007 - Approval of the Consent Agenda (December 21, 2022, Regular Business Meeting)

It was requested to move Item #10 from the Consent Agenda for discussion under New Business.

MOTION BY BRADLEY BOHNER, SUPPORTED BY RAY SNELL, FOR APPROVAL TO REMOVE ITEM #10 OF THE CONSENT AGENDA TO NEW BUSINESS, AS PRESENTED. MOTION CARRIED: 8-0

MOTION BY MARK WILEY, SUPPORTED BY CARL RICE, JR., FOR APPROVAL OF THE CONSENT AGENDA (DECEMBER 21, 2022, REGULAR BUSINESS MEETING), AS AMENDED. MOTION CARRIED: 8-0

A. Facilities

No meeting.

B. Program & Finance

1. Approval to Accept Threshold for Request for Proposal (RFP) of \$100,000 and Contracts Requiring Board Approval to \$50,000

C. Quality Improvement and Credentialing

2. Approval of the Quality Improvement/Credentialing Report – December 2022
3. Approval of the Amendment to the Fiscal Year 2023 Substance Use Disorder Prevention Contractual Agreement Between Mid-State Health Network and LifeWays Effective October 1, 2022 to September 30, 2023
4. Approval of the Amendment to the Fiscal Year 2023 Substance Use Disorder Treatment Contractual Agreement Between Mid-State Health Network and LifeWays Effective October 1, 2022 to September 30, 2023
5. Approval of Self-Determination Advisory Committee Applicant Sierra Nichols
6. Approval of Reviewed Procedure: 01-02.07 Board of Directors Risk Management Policy
7. Approval of Reviewed Policies: 04-04 Waiver Services; 05-01 Clinical Care; 08-01 Quality Improvement Program; 08-02 Performance Management; 08-04 Accreditation; 14-02 Mobile Crisis Team for Adults; 14-07 Pre-Admission Screening to Inpatient; 16-03 Outpatient Therapy; 16-04 Jail Services
8. Approval of Revised Policies: 08-03 Quality Improvement; 14-04 23-Hour Crisis Living Room; 14-05 Crisis Line; 15-04 Integrated Health Clinic Services
9. Approval of Resolution 0043 to Appoint Jon Johnston as LifeWays ADA/Section 504 Coordinator
10. ~~Approval of Amended Board Committee Meeting and Board Meeting Calendars~~

APPOINTED COMMITTEE REPORTS

- **LIFEWAYS BOARD EXECUTIVE COMMITTEE**
- **MID-STATE HEALTH NETWORK (MSHN) BOARD**
- **MSHN SUBSTANCE USE DISORDER OVERSIGHT POLICY BOARD**

- NATIONAL COUNCIL FOR MENTAL WELLBEING BOARD
- COMMUNITY MENTAL HEALTH ASSOCIATION
BOARD OF DIRECTORS
LEGISLATIVE AND POLICY
- MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES (MDHHS) OFFICE OF RECIPIENT RIGHTS ADVISORY COMMITTEE
- LIFEWAYS DIVERSITY, EQUITY, AND INCLUSION AD HOC COMMITTEE
- LIFEWAYS MENTAL HEALTH IN SCHOOLS ADVISORY COMMITTEE
- LIFEWAYS RECIPIENT RIGHTS ADVISORY COMMITTEE
- LIFEWAYS SELF-DETERMINATION ADVISORY COMMITTEE

NEW BUSINESS

Chair Caswell appointed Carl Rice, Jr. as Chair, as well as John Clark and Kathleen Schmitt, to the Ad Hoc Board Officers Nominating Committee. The Committee will report back to the Board through the Governance office one week prior to the January 2023 meeting with nominations for Board Officers for the coming year as specified in the Board's Bylaws.

LW 22-23-008 - Approval of Amended Board Committee Meeting and Board Meeting Calendars

Discussion ensued on the scheduling of the Mental Health in Schools and Diversity, Equity, and Inclusion committee meetings. Posting of meetings must occur a minimum of 48 hours prior to the scheduled meeting.

MOTION BY RAY SNELL, SUPPORTED BY MARK WILEY, FOR APPROVAL OF AMENDED BOARD COMMITTEE MEETING AND BOARD MEETING CALENDARS, AS PRESENTED. ROLL CALL VOTE: YAYS: BRUCE CASWELL, JEFFREY PETERSON, CARL RICE, JR., RAY SNELL, MARK WILEY, EDWARD WOODS. NAYS: BRADLEY BOHNER, JOHN CLARK. ABSTAINED: MELISSA CALLISON, KATHLEEN SCHMITT. ABSENT: CHRISTINE CARLSON, EARL POLESKI. MOTION CARRIED: 6-2

REPORTS

- CHIEF EXECUTIVE OFFICER (CEO)

Ms. Leonard gave an overview of the CEO report that contained information on the following topics.

- Meeting with Judge Rappleye
- CMHA Board Meeting Highlights (12/02/22)
- Legislative Day at LifeWays
- Hillsdale Narcan Vending Machine
- 2-1-1 Navigator in Henry Ford Allegiance Health (HFAH) Emergency Department
- White House Extends Public Health Emergency
- Substance Abuse and Mental Health Administration (SAMHSA)
- Governor Provides Insights During Year End Roundtable
- Senate Bills 597 & 598
- Upcoming Events

(A copy of the CEO Report can be found in the Supplemental portion of the Board Minutes Book.)

- **BOARD CHAIR**

Chair Caswell complimented the Board for the level of professionalism and grace in which it conducts business.

Prior to presenting the CEO her Christmas gift from the Board, Chair Caswell related a story on his adventures of purchasing it.

- **MEMBER COMMENTS**

- Mr. Woods – Reiterated the advice given him when appointed to this Board: “if you have trouble making a decision, make the decision that is best for the consumers.” Further expressed thoughts on committee meeting schedules. Related upcoming health treatments and thanked the Board for their continued support. Re-counted continued effort for family member and expressed appreciation to those assisting. Happy holidays to everyone and Happy New Year.
- Mr. Bohner – Thanked everyone for listening to his concerns. Related story regarding recent emails from the Chair, some of which were legit and some that were not. Happy holidays and Merry Christmas to all of you and yours.
- Mr. Snell – Wished everyone a Merry Christmas and a prosperous New Year.
- Dr. Rice – Merry Christmas and Happy New Year to everyone. Appreciate this Board being like a family and one where everyone talks to one another. Prayers and support to Mr. Woods and his family. Related a personal story

about a family member's health.

- Mr. Peterson – Merry Christmas to everyone.
- Mr. Wiley – Reported that Michigan State University's Men's Basketball team won 67-54 tonight. Merry Christmas to everyone.
- Mr. Clark – Merry Christmas and Happy New Year to everyone. Best wishes to Mr. Woods and Dr. Rice. Will see you all in person in April; will be attending meetings virtually until then.
- Ms. Callison – Reviewed the Recipient Rights Advisory Committee minutes from the December meeting. Happy holidays to everyone.
- Ms. Schmitt – Merry Christmas to everyone. Peace and joy to everyone as we all have challenges.

PUBLIC COMMENT

There were no public comments.

ADJOURNMENT

There being no further business to come before the Board, Chair Caswell adjourned the meeting at 8:59 p.m.

Christine Carlson, Secretary