



**MINUTES OF THE REGULAR MEETING
WEDNESDAY, JANUARY 18, 2023**

The LifeWays Board of Directors met in regular session in the Board Room at the LifeWays Building, 25 Care Drive, Hillsdale, Michigan on Wednesday, January 18, 2023.

BOARD MEMBERS PRESENT: Bruce Caswell (Chair), John Clark (Vice Chair) via Zoom, Carl Rice, Jr. (Treasurer) via Zoom, Christine Carlson (Secretary) via Zoom, Jeffrey Peterson via Zoom, Kathleen Schmitt, Ray Snell, Mark Wiley, Edward Woods via Zoom

BOARD MEMBERS ABSENT: Bradley Bohner, Melissa Callison, Earl Poleski

STAFF MEMBERS PRESENT: Maribeth Leonard (Chief Executive Officer), Ruth Brown, Latrelle Burk, Karen Cascaddan, Shannan Clevenger, Michael Cupp, Tyler Friend, Tenicia Hoaglin, Chad Surque, Cassandra Watson

OTHERS PRESENT: Ann Cole Monroe

CALL TO ORDER

Chair Caswell called the Board Meeting to order at 7:00 p.m.

The current Open Meetings Act limits voting on action items to board members that attend meetings in-person. As there was no quorum at tonight's meeting, the action items on this agenda will appear on the February 22, 2023, Regular Business Meeting agenda.

INVOCATION AND PLEDGE OF ALLEGIANCE

The Invocation was presented by Bruce Caswell followed by a recitation of the Pledge of Allegiance to the American Flag by audience and Board members.

RECORDING OF ATTENDANCE

The presence of all attending this meeting was recorded.

APPROVAL OF BOARD AGENDA

LW 22-23-009 - Approval of Agenda of the January 18, 2023, Regular Business Meeting

Due to lack of a quorum, this item was not approved.

APPROVAL OF BOARD MINUTES

LW 22-23-010 - Approval of the Minutes of the Regular Business Meeting held on December 21, 2022

Due to lack of a quorum, this item was not approved and will be rolled over to the February 22, 2023, Regular Business Meeting agenda.

CEO COMMUNICATIONS

Maribeth Leonard, Chief Executive Officer, briefly highlighted the communications provided in the Board Folder.

(A copy of the Board Folder contents can be found in the Supplemental Minutes portion of the Board Minutes Book.)

PUBLIC COMMENT

There were no public comments.

APPROVAL OF CONSENT AGENDA

Due to lack of a quorum, this item was not approved.

A. Facilities

No meeting.

B. Program & Finance

No meeting.

C. Quality Improvement and Credentialing

Meeting was canceled due to lack of a quorum. All agenda items were moved to the New Business section of this Board Meeting Agenda. However, due to lack of a quorum at the Board Meeting, these items will be reintroduced at the February QI&CR Committee meeting.

APPOINTED COMMITTEE REPORTS

- **LIFEWAYS BOARD EXECUTIVE COMMITTEE**
- **MID-STATE HEALTH NETWORK (MSHN) BOARD**

- MSHN SUBSTANCE USE DISORDER OVERSIGHT POLICY BOARD
- NATIONAL COUNCIL FOR MENTAL WELLBEING BOARD
- COMMUNITY MENTAL HEALTH ASSOCIATION

BOARD OF DIRECTORS

LEGISLATIVE AND POLICY

- MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES (MDHHS) OFFICE OF RECIPIENT RIGHTS ADVISORY COMMITTEE
- LIFEWAYS DIVERSITY, EQUITY, AND INCLUSION AD HOC COMMITTEE
- LIFEWAYS MENTAL HEALTH IN SCHOOLS ADVISORY COMMITTEE
- LIFEWAYS RECIPIENT RIGHTS ADVISORY COMMITTEE
- LIFEWAYS SELF-DETERMINATION ADVISORY COMMITTEE
- BOARD NOMINATING AD HOC COMMITTEE

NEW BUSINESS

LW 22-23-011 - Approval of 2023 Slate of Officers

Due to lack of a quorum, this item was not approved and will be rolled over to the February Regular Business Meeting agenda.

LW 22-23-012 - Approval of the Quality Improvement/Credentialing Report – December 2022

Due to lack of a quorum, this item was not approved and will be rolled over to the February Regular Business Meeting agenda.

LW 22-23-013 - Approval of Fiscal Year 2022 Quarter 4 Board Corporate Compliance Committee Report

Due to lack of a quorum, this item was not approved and will be rolled over to the February Regular Business Meeting agenda.

LW 22-23-014 - Approval of Fiscal Year 2023 Corporate Compliance Program Work Plan

Due to lack of a quorum, this item was not approved and will be rolled over to the February Regular Business Meeting agenda.

LW 22-23-015 - Approval of Revised Governance/Corporate Compliance Procedures: 01-08.01 Corporate Compliance Committee & Corporate Compliance Officer; 01-08.02 Detecting Non-Compliance; 01-08.03 Investigating Reports of Suspected Non-Compliance

Due to lack of a quorum, this item was not approved and will be rolled over to the February Regular Business Meeting agenda.

LW 22-23-016 - Approval of Reviewed Policies: 01-09 Whistleblowers Protection Policy; 04-05 Early and Periodic Screening, Diagnostic and Treatment; 07-03 Computer Systems; 07-04 Telecommunication Systems 14-02 Mobile Crisis Team for Adults

Due to lack of a quorum, this item was not approved and will be rolled over to the February Regular Business Meeting agenda.

LW 22-23-017 - Approval of Revised Policies: 04-01 Service Authorization; 09-04 Workplace Conduct; 15-04 Integrated Health Clinic Service

Due to lack of a quorum, this item was not approved and will be rolled over to the February Regular Business Meeting agenda.

LW 22-23-018 - Approval of Revised 2023 Board Committee Meeting Calendar

Due to lack of a quorum, this item was not approved and will be rolled over to the February Regular Business Meeting agenda.

LW 22-23-019 - Approval to Support the Recommendation of the Recipient Rights Officer to Appoint Tommy Yinger to the Recipient Rights Advisory Committee/Appeals Committee

Due to lack of a quorum, this item was not approved and will be rolled over to the February Regular Business Meeting agenda.

LW 22-23-020 - Approval of Cultural Competency and Diversity Plan

Due to lack of a quorum, this item was not approved and will be rolled over to the February Regular Business Meeting agenda.

REPORTS

- CHIEF EXECUTIVE OFFICER (CEO)

Ms. Leonard gave an overview of the CEO report, and conveyed wishes for a Happy Birthday to Mr. Woods.

(A copy of the CEO Report can be found in the Supplemental portion of the Board Minutes Book.)

- BOARD CHAIR

Chair Caswell stated that, though there wasn't a quorum, it was important to meet to hear the various reports.

Condolences to Mr. Woods for the loss of his family member.

And Happy Birthday to Mr. Woods as well!

- MEMBER COMMENTS

- Ms. Schmitt – No comment.
- Mr. Wiley – I will be attending the CMHA Winter Conference on February 7. Also, it is important to stay diligent in order to avoid a situation like that in Ottawa County.
- Mr. Snell – The Jackson County Public Defender's office is considering hiring a social worker; is LifeWays involved in these discussions?

Ms. Leonard stated that LifeWays has been present at meetings but there are no definite plans for further involvement at this time.

Mr. Snell reported on the good feedback he's received about LifeWays and its involvement in the public schools. It's amazing how much mental health issues affect lives; the good work that LifeWays has accomplished in just Mr. Snell's tenure on the board has been impressive.

- Ms. Carlson – No comment.
- Mr. Woods – Spoke to Ottawa County's problems and agreed to the need for diligence.
- Mr. Peterson – Condolences to Mr. Woods on your loss and happy birthday; catching up to you so thanks for blazing the trail for us.
- Dr. Rice – We needed Mr. Poleski's singing talents here tonight to help us with singing happy birthday to Mr. Woods. Feel that Mr. Woods is quite inspiring,

considering everything that he's doing, and feel blessed to be his friend.

- Mr. Clark – Were it not for your family member, Mr. Woods, our paths may not have crossed. In your work with the downtrodden, you've had a great influence on my life. Happy birthday to you.

PUBLIC COMMENT

Ruth Brown, LifeWays Staff Member: Condolences to Mr. Woods for his loss. Feel honored to being able to serve on this board in the past and getting to work with Mr. Woods. Thanked the Board for all their hard work, time, and dedication.

ADJOURNMENT

There being no further business to come before the Board, Chair Caswell adjourned the meeting at 7:40 p.m.

Christine Carlson, Secretary