



**MINUTES OF THE REGULAR MEETING  
WEDNESDAY, OCTOBER 19, 2022**

The LifeWays Board of Directors met in regular session in the Board Room at the LifeWays Building, 25 Care Drive, Hillsdale, Michigan on Wednesday, October 19, 2022.

**BOARD MEMBERS PRESENT:** Bruce Caswell (Chair); John Clark (Vice Chair); Christine Carlson (Secretary) via Zoom; Carl Rice (Treasurer) via Zoom; Melissa Callison via Zoom; Jeffrey Peterson via Zoom; Earl Poleski via Zoom; Kathleen Schmitt; Mark Wiley; Edward Woods via Zoom

**BOARD MEMBERS ABSENT:** Bradley Bohner, Ray Snell

**STAFF MEMBERS PRESENT:** Maribeth Leonard (Chief Executive Officer); Kenneth Berger; Ruth Brown; Latrelle Burk; Karen Cascaddan; Shannan Clevenger; Christina Crouch; Tyler Friend; Ashlee Griffes; Tenicia Hoaglin; Jon Johnston; Chelsea Oliver; Alexis Shapiro; Chad Surque, Susan Wood

**OTHERS PRESENT:** Bradford Benzing

**CALL TO ORDER**

Chair Caswell called the Board Meeting to order at 7:00 p.m.

The current Open Meetings Act limits voting on action items for board members that attend meetings in-person. As there was no quorum at tonight's meeting, the action items on this agenda will appear on the November 16, 2022, Regular Business Meeting agenda.

**INVOCATION AND PLEDGE OF ALLEGIANCE**

The Invocation was presented by Bruce Caswell followed by a recitation of the Pledge of Allegiance to the American Flag by audience and Board members.

### RECORDING OF ATTENDANCE

The presence of all attending this meeting was recorded.

### APPROVAL OF BOARD AGENDA

LW 22-23-001 - Approval of Agenda of the October 19, 2022, Regular Business Meeting

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Due to lack of a quorum, this item was not approved.

### APPROVAL OF BOARD MINUTES

LW 22-23-002 - Approval of the Minutes of the Regular Business Meeting held on September 21, 2022

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Due to lack of a quorum, this item was not approved and will be rolled over to the November 16, 2022, Regular Business Meeting agenda.

### CEO COMMUNICATIONS

Maribeth Leonard, Chief Executive Officer, briefly highlighted the communications provided in the Board Folder.

(A copy of the Board Folder contents can be found in the Supplemental Minutes portion of the Board Minutes Book.)

### SPECIAL ORDER TOPIC: LIFEWAYS' BRAND RELAUNCH UPDATE, CHAD SURQUE, DIRECTOR, COMMUNICATIONS

Mr. Surque, along with Public Relations Coordinators Christina Crouch and Chelsea Oliver, gave an overview of the brand relaunch to date then answered questions from the Board.

(A copy of the presentation can be found in the Board agenda packet as well as in the Supplemental Minutes book.)

### PUBLIC COMMENT

Brad Benzing, Hillsdale County Commissioner – Thanked LifeWays for reaching out to Hillsdale County to provide the excellent Mental Health First Aid Training (MHFA). Related a story about a local prisoner's situation, which highlights problems surrounding behavioral health locally and nationally; thanks to LifeWays

staff for the assistance provided. Also, thanks to LifeWays for all of the work on prevention services. Spoke to an emerging trend on chemical suicides; would appreciate information from LifeWays going out into the community to raise awareness.

Ruth Brown, LifeWays Staff Member – Related the Hillsdale Intermediate School District meeting where the superintendent spoke to LifeWays' match from the Hillsdale County Mental Health Millage. This match will support mental health services in schools. The gesture was greatly appreciated.

Chair Caswell thanked Hillsdale County voters that supported the Mental Health Millage, which make these efforts possible.

#### APPROVAL OF CONSENT AGENDA

LW 22-23-003 - Approval of the Consent Agenda (October 19, 2022, Regular Business Meeting)

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Due to lack of a quorum, this item was not approved and will be rolled over to the November Regular Business Meeting agenda.

##### A. Facilities

[No action items.]

##### B. Program & Finance

1. Approval to Accept Finance Report – August 2022
2. Approval to Accept Expenses Report – August 2022 - \$12,028,378.21

##### C. Quality Improvement and Credentialing

3. Approval of the Quality Improvement & Credentialing Report – October 2022
4. Approval of Amendment #1 to the Medicaid Managed Specialty Supports and Services Concurrent 1915(i)(c), 1115 Waiver Program(s), the 1115 Healthy Michigan Plan and Substance Use Disorder Community Grant Programs Agreement between Mid-State Health Network and LifeWays, Effective October 1, 2022, through September 30, 2023

- 5. Approval of Fiscal Year 2023 Substance Use Disorder Prevention Services Contractual Agreement Between Mid-State Health Network and LifeWays for the Purpose of Prevention, Community Recovery, and Collegiate Recovery Services | Payment by Cost Reimbursement**
- 6. Approval of Fiscal Year 2023 Substance Use Disorder Treatment Contractual Agreement Between Mid-State Health Network and LifeWays for the Purpose of Treatment | Payment by Fee For Service**
- 7. Approval of Revised Governance Procedures: 01-01.01 Board of Directors Authority; 01-01.03 Board of Directors Legal and Ethical Obligation\*; 01-01.04 Board of Directors Orientation, Education and Training; 01-01.05 Board of Directors Evaluation; 01-01.06 Board Executive Committee Role and Responsibility; 01-02.01 Policy Manual; 01-02.02 Board Meetings\*; 01-02.03 Board Committee Meetings; 01-02.04 Board Member Reimbursement and Documentation; 01-02.06 Guidelines for Appointment to LifeWays Board of Directors; 01-02.08 Board Appointment to Region 5 Entity; 01-03.02 Leadership Team Meetings; 01-03.03 Financial Audit Services; 01-03.04 LifeWays Communication Process; 01-04.01 Policy and Procedure Management; 01-04.02 Chief Executive Officer Supports; 01-06.02 Freedom of Information Act (FOIA) Requests; 01-07.01 Organizational Chart and Succession Planning; 01-07.02 Executive and Director Level Delegation of Authority; 01-07.03 Processing and Signing Legal Documents [\*includes Board-requested revisions from 9/14/22 QI&CR Committee; 01-01.03 shown in two documents]**
- 8. Approval of Reviewed Policies: 02-01 Protection of Recipient Rights; 02-02 Recipient Rights Committees; 02-03 Protection of Recipient Information; 02-04 Recipient Rights Reporting**
- 9. Approval of Revised Policies: 07-05 Health Information Management; 12-01 Public Relations; 12-02 Community Benefit Policy**
- 10. Approval of Revised Policies: 16-01 Targeted Case Management [1 and 2]**

11. Approval of 2023 Board Committee Meeting Calendar, as Amended
12. Approval of 2023 Board Meeting Calendar
13. Approval of Recipient Rights Advisory Committee (RRAC) Request for Appointment
14. Approval of Parent Advisory Committee Applicant
15. Approval of Board Recommendation of Michael Welsch for Community Health Association (CMHA) Treasurer

#### **APPOINTED COMMITTEE REPORTS**

- **LIFEWAYS BOARD EXECUTIVE COMMITTEE**
- **MID-STATE HEALTH NETWORK (MSHN) BOARD**
- **MSHN SUBSTANCE USE DISORDER OVERSIGHT POLICY BOARD**
- **NATIONAL COUNCIL FOR MENTAL WELLBEING BOARD**
- **MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES (MDHHS) OFFICE OF RECIPIENT RIGHTS ADVISORY COMMITTEE**
- **COMMUNITY MENTAL HEALTH ASSOCIATION**

#### **BOARD OF DIRECTORS**

#### **LEGISLATIVE AND POLICY**

- **LIFEWAYS DIVERSITY, EQUITY, AND INCLUSION AD HOC COMMITTEE**
- **LIFEWAYS MENTAL HEALTH IN SCHOOLS ADVISORY COMMITTEE**
- **LIFEWAYS RECIPIENT RIGHTS ADVISORY COMMITTEE**
- **LIFEWAYS SELF-DETERMINATION ADVISORY COMMITTEE**

#### **NEW BUSINESS**

#### **REPORTS**

- **CHIEF EXECUTIVE OFFICER (CEO)**

Ms. Leonard gave an overview of the CEO report that contained information on the following topics.

- Will Follow-up on the Use of Medicaid Assisted Treatment (MAT) for Opioid Treatment
- Follow-up on Complaint
- WILX and Fox News Media
- Clubhouse Visit with Senate Majority Leader Mike Shirkey
- Certified Community Behavioral Health Clinic (CCBHC) Improvement and Advancement Grant
- Michigan Department of Health and Human Services Site Visit
- Federal Public Health Emergency Extended
- Senator Stabenow Press Release
- MI Kids Now Loan Repayment Program
- Alternatives to State Hospital Capacity Efforts
- Guardianship Budget
- Legislature Passes Supplemental Budget
- Call to Action Senate Bills 597 and 598 along with House Bills 4925-4928
- Upcoming Events

(A copy of the CEO Report can be found in the Supplemental portion of the Board Minutes Book.)

- **BOARD CHAIR**

Chair Caswell read an email from a consumer that highly complimented staff for their assistance when the consumer began services.

Attended the Active Assailant Training and highly recommend others attend. The next sessions are on Friday, October 21 from 10:00 am – Noon and 1:00 – 3:00 pm.

Related a story heard on The Mitch Albom Radio Show about a doctor's recommendation on the COVID-19 vaccine.

- **MEMBER COMMENTS**

- Ms. Carlson – No comment.
- Mr. Poleski – Thanked the Board for being gracious about his illness and

absence.

- Dr. Rice – Sending prayers to those who are ill. Noted that he will be introducing Farah Hanley, MDHHS Chief Deputy of Health, as a keynote speaker at the upcoming CMHA Fall Conference.
- Mr. Woods – Related his recent experiences with the local health care system and courts while assisting a family member. As he is knowledgeable in the behavioral health care field and yet still experienced frustration, expressed a great deal of empathy for those new to the current systems in place.
- Ms. Callison – Spoke to the advantage of the attendance of an independent facilitator at Person-Centered Planning meetings. Also gave an update on the Parent Advisory Committee.
- Mr. Peterson – Will be in attendance in-person at the November board meeting.
- Mr. Clark – Thanked Jon Johnston, Director of Emergency Management, for the excellent Active Assailant Training.
- Ms. Schmitt – Thanked everyone for the warm welcome. It's been a great learning experience.
- Mr. Wiley -Welcome to our newest board member, Kathy Schmitt.

#### **PUBLIC COMMENT**

Ruth Brown, LifeWays Staff Member: Thanked the Board for all their hard work, time, and dedication.

#### **ADJOURNMENT**

There being no further business to come before the Board, Chair Caswell adjourned the meeting at 8:06 p.m.

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Christine Carlson, Secretary